

**NCPLDA General Meeting
December 7, 2017**

Call to Order

Tammy called to order at 1:15pm.

I. Previous Meeting Minutes

The minutes of the previous meeting were not available. They will be sent week of December 11, 2017.

II. Treasurer's Report

Jane McAllister presented the treasurer's report. All libraries have paid the annual NC Kids platform fee except Franklin County. The NCLA preconference expenses have been paid. Friends donations came in at just over \$17K, so the lobbyist has been paid.

For the December 2017 meeting there are 44 directors and 26 guests. Dues have been received totally \$32K. The Proquest databases will be due at the end of the year, so let Jane know if you want to add or drop a subscription.

The website fee was paid twice but we received a refund for the extra payment. New director pins were purchased for the membership committee.

The Mindtools subscription has been paid, and we are awaiting reimbursement from the State Library.

The bank account balanced, and over \$500K flowed through the organization last year.

Jane's 1st year will be 2018, so please let Tammy know if you wish to take over this position.

III. Introduction of New Directors – Jeff Watson & Lynn Thompson (for Cheryl Reddish)

Jeff and Lynn presented the following new director with pins:

- Emily Enderle – Harold D. Cooley Library (Nashville)
- Joy Garretson – Hocutt-Ellington Memorial Library (Clayton)
- Beth List – Lee County Library

The ice-breaker question was regarding how many full-time public library positions members have held. David Singleton and Elizabeth Skinner (assistant director at Forsyth County) were tied at 10 each, but Elizabeth has held more part-time positions.

IV. Awards Presentations

Awards committee chair Donna Phillips opened the awards portion of the meeting. The committee consisted of Donna, Jane Blackburn, Trina rushing, Sylvia Sprinkle-Hamlin, and Jennifer Patterson. There were presentations by the winning libraries, and a poster session followed.

V. Adjournment

Ross Holt and Michael Roche's presentation on the NCLA preconference was rescheduled for Friday morning.

**NCPLDA General Meeting
December 8, 2017**

Call to Order

Tammy Baggett called the meeting to order at 9:16am.

I. State Library Update

State Librarian Cal Shepard presented an update. She will email her slides to the membership following the meeting.

Cal entertained questions after the presentation: Questions

- Is state library going to do any training on human trafficking or the opioid crisis?
Cal will investigate this with the School of Government.
- Can a Government & Heritage library card be done online? Yes.

II. NCLive Update

Claire Leverett presented an update on NC Live. She will email her slides to the membership following the meeting.

III. Review of NCLA Preconference

Ross Holt and Michael Roche gave an update on the day-long preconference titled "So You Want to be a Library Director" at this fall's NCLA conference. This preconference was sponsored by NCPLDA.

The feedback from attendees was very positive. This was aimed at branch managers, assistant directors, and students who may have directorship in their career aspirations. There was a focus on the conceptual duties that directors deal with, such as talking with elected officials. There were 60 registrations.

Refreshment costs were high and the final cost to NCPLDA was \$3,800, almost double the proposed amount.

The member ship indicated that this was something we would like to sponsor again, perhaps before the next NCLA conference in 2019. Some suggestions were to have an abbreviated session that could travel to various sections of the state, perhaps as part of Fabulous Fridays. Ross will contact the public library section of NCLA .

IV. Committee Reports

- Archives- no report

- Awards– Donna Phillips
 - Going forward the committee will provide the nomination for the winning candidates so membership will know more about the winning submissions.
- Hospitality – no report
- Legislative – Jennifer Sackett
 - Next year is a budget year, so will be important.
 - If you have not talked to your representatives, start now to begin relationship,
 - Jennifer will talk with Teresa on specifics of how best to proceed, especially regarding asking for an increase and making recurring what was given this year
- Library Representatives
 - Cheryl Reddish (County) no report
 - Sarah Green (Municipal) no report
 - Susan Simpson (Regional) no report
- Membership – Jeff Watson
 - Pens were given to Emily Enderle, Joy Garretson, and Beth List
 - A list of retirements has been developed
 - The committee will continue the fun ice-breaker questions
- New Directors Boot Camp – Jennifer Sackett
 - This was held in September
 - ran out of time,so looking at how to best share the most important information
- State Library Commission – Suzanne White
 - Suzanne reported that there was a scavenger hunt around the state library that was well-received.
- Web Development – Ruth Ann Copley
 - All new directors are current
 - All agendas current
 - We will be working with someone at Durham County Libraries to revamp
 - Patti McAnally will be workgin with Ruth Ann to take over the website
 - Ruth Ann will continue to update NC Kids
 - Advocacy forms for representatives - send out each time
 - State Library in September -- gave 100K in LSTA for books
 - Curated lists have been updated
 - Give her suggestions of any items for the front page
 - If staff have questions contact her
- Workforce Development– Tanya Prokrym
 - Committee members are Mary Sizemore, Brigitte Blanton, Jane McAllister
 - Training is being developed on workforce development topics
 - The committee will be meeting next week to finalize details
 - There are three workshops in Mar/Apr timeframe, looking for locations. These will include library staff, library directors, and Workforce Development staff

V. New Business/Elections

The slate of officers was presented to the membership:

- President: Jennifer Sackett
- Vice President/President-elect: Laurel Morris
- Secretary: Trina Rushing
- State Library commission - David Singleton
- Representatives:
 - County: Rishara Finsel
 - Regional – Judi Bugniazet
 - Municipal – Marian Lytle

Michael Roche moved to accept, Marian Lytle seconded, and the motion passed.

Everyone was reminded to keep an eye out for the launch of Mindtools .

Jennifer Sackett hopes to have a contract soon for the spring meeting. She is also working with the state library to provide summit at the spring meeting, in addition to summer.

Lesley Mason reported about the job shadowing project. When surveyed, there were ten people who wanted to job shadow but only five libraries to host with no overlapped. She will revisit program organization after the first of the year.

Jennifer presented Tammy Baggett with thank you gift for her year as association president. She noted that Tammy worked to increase content of meetings, provided good speakers, all while building a new library.

VI. Adjournment

Michael Roche moved to adjourn, Lynn Thompson provided a second, and the meeting was adjourned at 10:43.