

**NCPLDA Board Meeting
December 8, 2017**

I. Previous Meeting Minutes

The minutes of the previous meeting were not available. They will be sent week of December 11, 2017.

II. Treasurer's Report

Jane McAllister presented the treasurer's report from the December 7 general meeting. As stated previously, there is one holdout on the NC Kids platform fees.

III. Committee Reports

- **Membership** – Jeff Watson, Cheryl Reddish
 - Jeff will amend his written report and sent it out again.

IV. Election of Officers

The following slate of officers was presented:

- President-elect: Laurel Morris
- Secretary: Trina Rushing

It was clarified that the president did not need to be approved because they were previous approved as president-elect. Suzanne White moved to approve the slate of officers, and Marian Lytle seconded. The motion passed.

V. Adjournment

Outgoing president Tammy Baggett adjourned the meeting at 11:05 and passed the gavel to incoming president Jennifer Sackett.

**NCPLDA Board Meeting – Reconvene
December 8, 2017**

I. Call to Order

The 2018 Board of Directors meeting was called to order by Jennifer Sackett at 11:05am.

II. Proposed 2018 Budget

Jane McAllister presented the proposed budget for 2018. This does not include money for NC Kids content, vendor revenue, or provision for additional funding for content from the state legislature.

The meeting cost line item has been budgeted high in recent years, and it was suggested that this number be made more realistic and any additional funds added to the fund balance.

Jane will work with Jennifer to change over banking and credit card accounts.

Jane is also working on a task list for the association treasurer to assist in bringing a new treasurer on board in the future.

Mindtools is an annual subscription, so funding for this program will need to be voted on again next year.

Tammy Baggett made the suggestion that the association purchase their own screen, projector, and microphone instead of renting it from the venue. The savings will vary because some venue will not allow us to bring our own equipment. Laurel Morris made a motion to accept this proposal, David Singleton seconded, and the motion passed.

III. Other Business/Announcements

Jennifer Sackett announced that she is looking at having the spring meeting in Carolina Beach. She would like to either shorten the board meeting or move it to another time so the sessions can start earlier. She also proposed having the committees only make reports annually so the Friday morning meeting would have more time for roundtable discussions or something similar.

Jennifer also shared that she is looking to have the School of Government for August for a mini-session on being involved in state level leadership. She asked that board members begin thinking about what organization we could reach out to, such as county managers, etc.

IV. Adjournment

The meeting was adjourned at 11:30am.